

Bognor Squash Club COVID-19 Risk Assessment



Date of assessment	Person Undertaking Risk Assessment (COVID-19 Officer)	Club name	Facility Address	Activity	Risk Assessment issue Number
02/08/20	Colin Rogers (Club Chairman)	Bognor Regis Squash & Racketball Club	Hawthorn Road, Bognor Regis, PO21 2UU	Squash and racketball	01
Persons Exposed e.g. Employee(s), Visitor, Member of Public etc.		Maximum Number of People Exposed		Frequency and Duration of Exposure	
Members playing plus responsible monitor (RM)		Maximum 8 under normal conditions		Club opening hours: Wed 17.00-20.15 / Fri 17.00-20.15 / Sat 16.00-19.15	
Level of Risk					
Low		Medium		High	

Identified Risks:

- COVID-19 is highly infectious disease.
- Infection through lack of social distancing (1 metre minimum).
- Infection through droplets from individuals which could subsequently be inhaled into the lungs.
- Infection through touching a surface, object, or the hand of an infected individual that is contaminated with respiratory secretions and then touching their own mouth, nose or eyes.

Additional information can be found here:

- Public Health England Advice - <https://www.gov.uk/government/organisations/public-health-england>
- HSE Guidelines - <https://www.hse.gov.uk/news/coronavirus.htm>
- Safeguarding guidance - <https://thecpsu.org.uk/>

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
GOVERNANCE & MANAGEMENT	Inadequate procedures to keep participants safe	Squash Committee have met twice on 22/7/20 and 29/7/20 to work through Squash England checklist of measures to be taken for the Club to reopen. Secure Plan drawn up and Lead Officer appointed.				Y	<i>Update Risk Assessment as and when guidance changes.</i>
	Inadequate procedures to keep participants safe	Secure Plan sets out playing protocols, which has been sent to all members and posted on the Club website.				Y	<i>Secure Plan to be updated in light of further advice on risk.</i>
	Processes not Applied	Secure Plan emphasises that members have a responsibility to keep themselves and others safe. Disciplinary procedures can be applied if members do not comply with the new procedures.				Y	<i>RMs to observe play and report any problems to Lead Officer.</i>
	Members unaware of new infection controls	Restricted opening hours will enable a controlled and monitored return to play. Clear and regular communication with members to take place with Secure Plan sent to all members prior to reopening on 5/8/20. RMs will keep a record of who is playing.				Y	<i>Reminders to be issued if necessary.</i>

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
CLUB ENVIRONMENT	Infection	Squash England posters to be prominently displayed at the Club, which set out guidelines for returning to court as safely as possible.				Y	<i>Effectiveness to be reviewed once Squash restart has taken place.</i>
	Infection	Reduce contact via one-way system: entry to courts via Northern fire exit and exit via Southern fire exit. Doors to remain open to assist ventilation. Directional posters as relevant.				Y	<i>Effectiveness to be reviewed once Squash restart has taken place.</i>
	Infection	Cleaning twice weekly, Mondays and Fridays. Hand sanitiser and disposable wipes to be provided in entrance lobby, squash court corridor and viewing balcony. Note that the viewing balcony should only be used by the RM (unless a ball needs to be retrieved).				Y	<i>Lead Officer to keep adequacy of cleaning regime under review.</i>
	Infection	Initial deep clean of all contact surfaces prior to 5/8/20.				Y	<i>None at this stage</i>
	Infection	Club to remain closed to other users at this stage ie Cricket.				Y	<i>Lead Officer to liaise with Sports Club Chairman on use of the Club by other sections. Door posters displayed.</i>
SQUASH COURTS AND GYM AREAS	Infection	Online booking system introduced to replace manual "stamp-licking" system.				Y	<i>Monitor success of new system which may permanently replace the old system, even if COVID 19 restrictions ease.</i>
	Infection	Light meters to be adjusted to take an extra £1 removing the need to lick a booking stamp.				Y	<i>Adjust light meters prior to end of August.</i>
	Infection	Secure Plan instructs players not to touch court walls.				Y	<i>RM to remind players.</i>

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	Infection	Players to be requested to sanitise door handles before and after use. Only one player should need to touch the door handle.				Y	<i>RM to remind players.</i>
	Infection	Secure Plan sets out the rules for play: no "normal" play unless from the same household or "bubble". No doubles. "Sides" to be played etc.				Y	<i>RM to remind players.</i>
	Infection	RM to be present while the Club is open to record attendance and may also monitor play.				Y	
TOILETS & SHOWERS	Infection	The showers and changing rooms will not be used until advised it is safe to do so by Squash England.				Y	<i>Await further advice.</i>
	Infection	The ground floor toilets and hand washing facilities will be available for use.				Y	<i>Ascertain whether door to toilets/ washing facilities can be wedged open to reduce contact.</i>
	Infection	Sports Club to arrange thorough cleaning twice weekly. The cleaner to carry out cleaning in the morning so that there is no contact with players.				Y	
OTHER AREAS	Infection	Currently the first floor bar and kitchen are not in use. These areas will need to be subject to their own Plan and Risk Assessment process prior to reopening.				Y	<i>For further discussion between the Sports Club and the Football Club.</i>

Manager's Signature	Date	Assessment Review Date

