**England Squash COVID-19 Club Risk Assessment (template)**

You should review and update this template in line with the specific situation and circumstances of your club/venue. This may mean adding or removing items from this risk assessment – ultimately it is your responsibility to ensure that this is comprehensive and correct for your club/venue.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date of assessment | Person Undertaking Risk Assessment (COVID-19 Officer) | Club name | Facility Address | Activity | Risk Assessment issueNumber |
| 02/08/20 | Colin Rogers(Club Chairman) | Bognor Regis Squash & Racketball Club | Hawthorn Rd,Bognor RegisPO21 2UU | Squash & racketball | 01 |
| Persons Exposed e.g. Employee(s), Visitor, Member of Public etc. | Maximum Number of People Exposed | Frequency and Duration of Exposure |  |
| Members playing plus responsible monitor (RM) |  Max 8 under normal conditions. | Club opening Wed. 1700-2015, Fri 1700-2015Sat. 1600-1915 |  |
| Level of Risk |  |
| Low | Medium | High |  |

Identified Risks:

* COVID-19 is highly infectious disease.
* Infection through lack of social distancing (1 metre minimum).
* Infection through droplets from individuals which could subsequently be inhaled into the lungs.
* Infection through touching a surface, object, or the hand of an infected individual that is contaminated with respiratory secretions and then touching their own mouth, nose or eyes.

Additional information can be found here:

* Public Health England Advice - <https://www.gov.uk/government/organisations/public-health-england>
* HSE Guidelines - [https://www.hse.gov.uk/news/coronavirus.htm](https://www.hse.gov.uk/news/coronavirus.htm?utm_source=hse.gov.uk&utm_medium=refferal&utm_campaign=coronavirus&utm_content=home-page-banner)
* Safeguarding guidance - <https://thecpsu.org.uk/>

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Area | Identified Risk | Actions to Control Risk | Green | Amber | Red | Actioned Y/N | Further Controls/Action Required |
| GOVERNANCE& MANAGEMENT | Inadequate procedures to keep participants safe | *Squash Committee have met twice on 22/7/20 and 29/7/20 to work through Squash England checklist of measures to be taken for the Club to reopen . Secure Plan drawn u*p and Lead Officer appointed . |  |  |  |  Y | *Further action required :* *update Risk Assessment* *as and when guidance changes.*  |
|  | Inadequate procedures to keep participants safe | *Secure Plan sets out playing protocols , which has been sent to all members , and posted on the Club website* |  |  |  |  Y | *Secure Plan to be updated in light of further advice on risk .* |
|  | Processes not Applied | *Secure Plan emphasises that members have a responsibility to keep themselves and others safe . Disciplinary procedures can be applied if members do not comply with the new procedures .**:* |  |  |  |  | *RMs to observe play and report any problems to Lead Officer .* |
|  | Members unaware of new infection controls | *Restricted opening hours will enable a controlled and monitored return to play . Clear and regular communication with members to take place with Secure Plan sent to all members prior to reopening on 5/8/20 . RMs will keep a record of who is playing*  |  |  |  |  | *Reminders to be issued if necessary.* |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Area | Identified Risk | Actions to Control Risk | Green | Amber | Red | Actioned Y/N | Further Controls/Action Required |
| CLUB ENVIRONMENT | Infection | *Squash England posters to be prominently displayed at the Club , which set out guidelines for returning to court as safely as possible .* |  |  |  |  Y | *Effectiveness to be reviewed once Squash restart has taken place*  |
|  | Infection | *Reduce contact via one way system - entry to courts via Northern fire exit and exit via Southern fire exit. Doors to remain open to assist ventilation.**Directional posters as relevant.* |  |  |  |  Y | *Effectiveness to be reviewed once Squash restart has taken place* |
|  | Infection | *Cleaning twice weekly , Mondays and Fridays . Hand sanitiser and disposable wipes to be provided in entrance lobby , squash court corridor , and viewing balcony . Note that the viewing balcony should only be used by the RM ( unless a ball needs to be retrieved )*  |  |  |  |  | *Lead Officer to keep adequacy of cleaning regime under review .* |
|  | Infection | *Initial deep clean of all contact surfaces prior to 5/8/20*  |  |  |  |  | *None at this stage* |
|  | Infection | *Club to remain closed to other users at this stage ie Cricket .* |  |  |  |  | *Lead Officer to liaise with Sports Club Chairman on use of the Club by other sections .Door posters displayed.* |
| SQUASH COURTS AND GYM AREAS | Infection | *On-line booking system introduced to replace manual* *“ stamp licking “ system .* |  |  |  |  | *Monitor success of new system which may permanently replace the old system , even if COVID 19 restrictions ease .* |
|  | Infection | *Light meters to be adjusted to take an extra £1 removing the need to lick a booking stamp .* |  |  |  |  | *Adjust light meters prior to end of August.* |
|  | Infection |  *Secure Plan instructs players not to touch court walls .* |  |  |  |  | *RM reminders ?* |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Infection | *Players to be requested to sanitise door handles before and after use ....only one player should need to touch the door handle .* |  |  |  |  | *RM reminders ?* |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Infection |  *Secure Plan sets out the rules for play : ie no “ normal “ play unless farm the same household or “ bubble “ . No doubles . “ Sides “ to be played etc.* |  |  |  |  | *RM observation?* |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Infection |  *RM to be present while the Club is open to record attendance and may also monitor play .* |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Area | Identified Risk | Actions to Control Risk | Green | Amber | Red | Actioned Y/N | Further Controls/Action Required |
| Toilets and showers | Infection | *The showers and changing rooms will not be used until advised it is safe to do so by Squash England .**.* |  |  |  |  | *Await further advice* |
|  | Infection | *The ground floor toilets and hand washing facilities will be available for use .* |  |  |  |  | *Ascertain whether door to toilets/ washing facilities can be wedged open to reduce contact*  |
|  | Infection | *Sports Club to arrange thorough cleaning twice weekly . The cleaner to carry out cleaning in the morning so that there is no contact with players*  |  |  |  |  |  |
| Other areas | Infection | *Currently the first floor bar and kitchen are not in use . These areas will need to be subject to their own Plan and Risk Assessment process prior to reopening .* |  |  |  |  | *For further discussion between the Sports Club and the Football Club .* |
| Manager’s Signature | Date | Assessment Review Date |
|  |  |  |